



## **Head of Employment Strategy**

### **3-year contract**

**Location:** Johannesburg

**Closing date:** 14 August 2022

### **Background**

The PCC is an independent advisory body established by the President, overseen by a Commission drawn from government, business, labour, NGO, community based and research constituencies. The PCC advises government and social partners on South Africa's climate change response and the long-term transition to a climate resilient and low carbon economy and society. The PCC is supported by a Secretariat which undertakes research and policy work to support the commission, manages its outreach and communications, and provides logistical support to the functioning of the commission.

### **Purpose**

The Head of Employment Strategy will oversee the portfolio of PCC work related to employment creation, jobs forecasting, skills development and social and labour market policy. This includes both analytical and implementation components.

### **Responsibilities:**

#### **Stakeholder Mobilisation and Engagement (25% of time)**

- Develop and strengthen existing relationships with stakeholders, research partners and implementing agencies.
- Build local, national and regional coalitions of stakeholders, change agents and implementing agencies that focus on social and employment outcomes of a just transition.
- Ensure that Commissioners are well informed of the project and have ample opportunity to provide their expertise and insight into the project.
- Work with national partners to help guide policy, technical and financial support for local economic development initiatives.

#### **Research and Analysis (25% of time)**

- Establish a group of experts convened to guide the project.
- Commissioners. Support the employment strategy workplan for the Commission, in consultation with the Executive Director, the Head of Mitigation, and with the involvement of relevant Commissioners
- Oversee the development of a stakeholder inclusive economic diversification strategy and methodology for the Commission, ensuring that the recommendations are actionable, practical, timely, and evidence-based. Pilot this methodology in two key regions in South Africa (likely Mpumalanga and the Eastern Cape).
- Oversee the development of regional economic modelling to support the identification of economic diversification and investment opportunities at provincial level.
- Oversee the development of a jobs forecast, disaggregated by skills levels, for key regions in South Africa using the economic modelling and local economic diversification learnings of the project.
- Design and provide decision support services to specific government policy processes as they relate to a just transition and employment planning.
- Identify opportunities for the Commission's work to have impact
- Review and direct employment strategy research efforts of staff; including incorporating research from other relevant teams within the secretariate.

#### **Project Management and Engagement (50% of time)**

- Oversee the Employment & Skills projects developed for the Commission working with both external contractors or staff within the Secretariat, ensuring timely and impactful delivery of work.

- Ensure project delivery within the project budget and work with secretariate team members to raise funding for additional work that may be needed.
- Manage project accountability and reporting to sponsors and funders.
- Identify and implement solutions to complex problems to research on the just transition, by working across the Secretariat, Commissioners, and external research partners, ensuring a collaborative approach that considers the needs of all relevant stakeholders.
- Support employment strategy fundraising efforts of the Commission, including donor engagement, proposal writing, and donor reporting.
- Identify and recruit suitable consultants and researchers to support the programme.

#### **Requirements**

- Master's degree in Social Development, Economics or other relevant field
- At least 10 years' work experience on employment, skills development and social and labour market policy issues.
- Successful track record of delivering large scale projects with impact
- Track record of successfully delivering impactful projects
- Outstanding research and analytical skills
- Experienced at working with partners and building meaningful stakeholder relationships with government, commerce and civil society.

***The PCC strives to build a diverse and inclusive organisation.***

Please send your CV and cover letter to [hr@climatecommission.org.za](mailto:hr@climatecommission.org.za). For further information, visit [www.climatecommission.org.za](http://www.climatecommission.org.za)